

Quick Reference Guide:

Project Definitions



Purpose:

A project is the Chart of Accounts segment that tracks separate accounts for a university activity.

Type of Project	Definition	What does it Mean?
General Ledger (GL)	A project where general ledger activity is recorded. Does NOT exist in the Projects module. Always starts with the "GL" prefix.	Cost Center Operational accounts Replaces 1,2,3 ledgers
Non-Sponsored Project	A project where non-sponsored activity is recorded.	Non-operational or grant accounts
Sponsored Project	An externally funded, restricted activity.	Sponsored Grant & Contract accounts Replaces 5 ledgers

*To request a new GL or Non-Sponsored Project, please submit the GL/Non-Sponsored Project Justification and Documentation Service Now form.

Where to Enter in ICPs

GL	GL Alias ▼	Cost Center Details
	Override University Activity ▼	Override Project ▼
Non-Sponsored or Sponsored Project	GL Alias ▼	Cost Center Details
	Override University Activity ▼	Override Project ▼



Where to Enter in Expenses

GL	Account	139210.100.75303.670.00000.0000.GI	
	Project Number	<input type="text"/>	
Non-Sponsored or Sponsored Project	Account	139210.100.75303.670.00000.0000.GI	
	Project Number	<input type="text"/>	

Where to Enter in Procurement

GL	Project costing	<input type="text" value="Project Number"/>
	Charge account	Charge To 139210.100.75301.670.00000.0000.GL221248.0C
Non-Sponsored or Sponsored Project	Project costing	<input type="text" value="Project Number"/>
	Charge account	Charge To 139210.100.75301.670.00000.0000.GL221248.0C